

Dell Rapids Chamber of Commerce
Date of meeting: May 14, 2024
6:30 pm @ River Community Church

Chamber Board Members in Attendance: President: Amber Larson, Vice-President: Nate O'Bryan, Treasurer: Diana Lightner, Jessica Grib, Theresa Durfee and Mark Degraw.

Others in Attendance: Sara Stadem-Admin, Mayor Tom Earley-City Liaison, Sheldon Jensen DREDC, Janet Degraw.

The May Meeting was called to order by President Amber Larson.

Approval of Minutes:

Mark made a motion to approve the April Secretary minutes as printed; second by Nate; minutes approved.

Diana provided report: Deposits \$4,979.62 Expenses \$6,623.89 Mark made a motion to approve the Treasurer report; second by Jessica; report approved.

Guests to be heard:

Sheldon Jensen-DR Economic Development and Sara Stadem met with Alana Snyder Co-Founder & Director of Operations with 605 Magazine. Dell Rapids is 1 of 3 communities in SD to be chosen for a Co-Op Marketing Program. DREDC Board of Directors approved \$1,250 for full day if the DR Chamber will split the cost for the photo shoot, our cost would be \$1,250 for 60-70 photos OR option 2 is \$750 for 30-40 photos. We will hold our vote this week and let Sheldon know before the deadline of May 31st. Date/Times for scheduling would be AFTER Quarry Days.

Tom Earley-Updates on City Hall, Street Projects and a reminder the 2025 Budget will need to be presented.

Old business:

1. Quarry Days Committee Update.
 - a. Nate gave an update on what is happening for this year's event. Norby's, Pinz and Prohibition Pub owners came to discuss details. Need to confirm Security/Event staff, Stage for the Band & Perimeters, Amber & Nate met with Henkin Schultz for Marketing.
 - b. Need to publish the schedule when we confirm dates/time of each individual event.
 - c. 2025 TAP Grant was applied for-Thank you to Sara and Janet for completing.
 - d. Suggestion that Bar Partners sign a contract similar to Craft Vendors for clarification on expectations.
 - e. No update on possible merging Cootie/Quarry Days events in the future
2. Easter Egg Hunt
 - a. Successful event held indoors – Thank you to Barb Green for preparing eggs. Amber has completed the Binder with details.
 - b. Need to purchase a new Bluetooth Microphone/Speaker system that could be used for all Chamber Events.
3. Wine and Wander
 - a. Nate made a motion to cancel July 27, 2024 event: second by Mark. We would like to replace with event that could benefit more Chamber Members.

New Business:

1. Move to new City Building
 - a. Diana made a motion to approve the move office from current location to City; second by Mark.
 - b. Sara has been in discussion with Claire on details. They will provide the desk and office equipment to match other offices. Earley said June 20th @ 9:30 is 'Dedication Day'; we are invited to attend their ceremony.
 - c. Our laptop will need to be scanned to determine compatibility with their technology. We will not know the costs for shared equipment such as the copier/printer or utilities at this time. Goldenwest will remain the internet provider, but a new phone system will be required; the Chamber current 428 phone numbers will be disconnected. We will have access to stream our meeting live and post online; the meeting minutes can be integrated and instant. We will have limited storage in the new shared basement space. Amber & Nate can help with current items and retention or shredding of documents at current office.
 - d. We will have discussion to determine if we change the current Chamber hours. City Hall Mon-Thur is 7-5 and Friday 8-12. The Board will determine if we change our core hours due to the office building being locked, Sara will have the only key fob for entry. All future Chamber meetings/committee meetings will need her in attendance, or we could meet at an outside location.

Admin Report:

1. MACE conference – Great ideas but limited time to share at tonight's meeting.
2. Sara has been working on New Members and Renewals. Amber requested the updated spreadsheet to inform the Board member on progress. Diana asked if there is a suggestion for a better way to track what is worked on.

Adjourn: Nate made a motion to adjourn the meeting; Mark seconded.

Next Meeting: Tuesday, June 11th, 6:30 pm @ River Community Church

Minutes Taken by: Diana Lightner